

TENDER RECOMMENDATION REPORT

TO: CHIEF EXECUTIVE OFFICER

CC: MANAGER ASSET MAINTENANCE
FROM: DIRECTOR ASSETS

FILE REF: 24/468812

DATE: 03 FEBRUARY 2025

TENDER 24008: Supply and Install of Garrison Fencing

Issue

To consider Tender No: 24008 for the Supply and Install of Garrison Fencing.

Background

The City is seeking to appoint a suitably qualified and experienced contractor to supply and install garrison fencing within the City of Wanneroo for an initial period of one (1) year with options to extend with a further four (4), twelve-month (or part thereof) contract terms. This work was previously undertaken under Tender 21166 which expired September 2024.

Detail

Tender 24008 for the Supply and Install Garrison Fencing was advertised on 26 October 2024 and closed on 12 November 2024.

One (1) addendum issued for clarification purposes.

Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Goods & Services
Contract Type	Schedule of Rates
Contract Duration	One (1) year
Commencement Date	February 2025
Expiry Date	February 2026
Extension Permitted	Yes, Four (4) periods of 12 months

Tender submissions were received from the following companies:

Legal Name	Trading Name & Abbreviation
The Trustee for Barra Civil and Fencing Trust	Barra Civil & Fencing
Fencemakers Pty Ltd	Fencemakers
Reliable Fencing WA Pty Ltd	Reliable Fencing

Probity Oversight

Oversight to the tender assessment process was undertaken by the City's Contracts Officer.

Tender submissions were evaluated in accordance with the Procurement and Evaluation Plan (PEP) which included the following selection criteria:

Item No	Description	Weighting
1	Sustainable (Corporate Social Responsibility) Procurement a) Environmental Considerations 5% b) Buy Local 10% c) Reconciliation Action Plan 5% d) Access and Inclusion 5%	25%
2	*Work Health & Safety (WHS)	20%
3	*Resources and capacity	15%
4	*Demonstrated relevant similar experience of tenderer and personnel performing the services and achievement of client expectations	30%
5	*Methodology	10%

All Tenderers must meet the City's minimum requirements (as determined by the City) for each of the qualitative criteria detailed above (*) in order to be considered for further evaluation.

Pricing is not included in the qualitative criteria and is considered as part of the overall value for money (VFM) assessment.

All tenders were accepted on the basis that they were conforming.

Evaluation Criteria 1 – Sustainable Procurement (25%)

Evidence of Sustainable (Corporate Social Responsibility) Procurement was assessed based on the Tenderer's responses provided to the Questionnaires within Schedules 3A, 3B, 3C and 3D which formed part of the tender documentation.

Sub Criteria a) Environmental Considerations (5%)

The City is committed to procuring goods and services that provide positive environmental, social and economic impacts over the entire life cycle of a product or service. Respondents are encouraged to provide credentials of any environmental claims of the goods and/or services submitted in this tender.

Tenderers provided details of their environmental considerations within Schedule 3A, with the following ranking:

Tenderer	Ranking
Reliable Fencing	1
Barra Civil & Fencing	2
Fencemakers	3

Sub Criteria b) Buy Local (10%)

An assessment was made based on the response provided, detailing the following information:

- Location of tenderer’s offices and workshops;
- Residential addresses of staff and company addresses of subcontractors;
- Purchasing arrangements through local businesses;
- Requirement for new employees arising from award of the contract.

Tenderers provided details of their “Buy Local” considerations within Schedule 3B, with the following ranking:

Tenderer	Ranking
Barra Civil & Fencing	1
Reliable Fencing	2
Fencemakers	3

Sub Criteria c) Reconciliation Action Plan (RAP) (5%)

An assessment was made to determine the ranking based on the responses provided that relate to:

- RELATIONSHIPS - building positive relationships between indigenous and non-indigenous people;
- RESPECT – recognising the contribution of Indigenous people to Australia and learning more about the history, culture and diversity in a two-way communication process;
- OPPORTUNITIES – attracting, developing and retaining organisational talent to build opportunities for aboriginal employment, training, and development and mentoring.

Tenderers provided information specifying differing levels of actions in relation to indigenous reconciliation action with assessment resulting in the following ranking:

Tenderer	Ranking
Reliable Fencing	1
Barra Civil & Fencing	2
Fencemakers	3

Sub Criteria d) Access & Inclusion Plan (AIP) (5%)

An assessment was made to determine the ranking based on the responses provided that relate to:

- People with disabilities having the same buildings and facilities access opportunities as other people;
- People with disabilities receiving information in a format that will enable them to access information as readily as other people are able to access it;
- People with disabilities receiving the same level and quality of service from staff as other people receive;
- People with disabilities having the same opportunities as other people to make complaints;
- People with disabilities having the same opportunities as other people to participate in any employment opportunities.

Tenderers provided information specifying considerations for access and inclusion provisions with assessment resulting in the following ranking:

Tenderer	Ranking
Reliable Fencing	1
Barra Civil & Fencing	2
Fencemakers	2

Overall Sustainable Procurement Ranking Summary

The overall assessment of the Sustainable Procurement criteria has resulted in the following overall ranking:

Tenderer	Ranking
Reliable Fencing	1
Barra Civil & Fencing	2
Fencemakers	3

Evaluation Criteria 2 - Tenderer's Safety Management Systems (20%)

Evidence of WHS management policies and practices was assessed from the tender submissions. The assessment for safety management was based on the tenderer's responses to a specific questionnaire included within the tender documentation.

Tenderers provided details of their safety management systems with the following ranking:

Tenderer	Ranking
Barra Civil & Fencing	1
Reliable Fencing	1
*Fencemakers	3

*Fencemakers did not meet the City's minimum requirements for this criterion.

Evaluation Criteria 3 - Tenderer's resources and capacity to meet the requirements of the Contract (15%)

The tenderer's resources as presented in their tender submission were assessed in order to evaluate their capacity to meet the requirements of the contract. Assessment of this criterion considered the tenderer's staff resources, vehicles, plant/equipment and workshop support to manage the contract. The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
Fencemakers	1
Reliable Fencing	2
Barra Civil & Fencing	3

Evaluation Criteria 4 - Tenderer's relevant similar experience and personnel performing the services and achievement of meeting client expectations (30%)

The tenderer's relevant experience in demonstrating the achievement of meeting client expectations as presented in their tender submission were assessed in order to evaluate their capability to meet the requirements of the contract. Assessment of this

criterion considered the tendering entity's credentials to fulfil the requirements of the contract. The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
Barra Civil & Fencing	1
Fencemakers	1
Reliable Fencing	1

Evaluation Criteria 5 - Tenderer's methodology to meet the requirements of the Contract (10%)

The tenderer's methodology as presented in their tender submission were assessed in order to evaluate their capability to meet the requirements of the contract. Assessment of this criterion considered the tendering entity's credentials to fulfil the requirements of the contract. The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
Fencemakers	1
Reliable Fencing	2
Barra Civil & Fencing	3

Overall Qualitative Weighted Assessment and Ranking

Tenderer's submissions were reviewed in accordance with the PEP. The overall assessment of qualitative weighted criteria resulted in the following ranking:

Tenderer	Ranking
Reliable Fencing	1
*Fencemakers	2
Barra Civil & Fencing	3

*Fencemakers did not meet the minimum requirements for each of the mandatory qualitative criteria and did not progress to the VFM assessment.

Pricing for the Goods and Services Offered

An assessment was made to determine the ranking based on the schedule of rates provided with the tender documentation.

Based on the information provided, tenderers are ranked as follows:

Tenderer	Ranking
Reliable Fencing	1
Barra Civil & Fencing	2

Value for Money Assessment (VFM)

The combined assessment of price and qualitative criteria resulted in the following tenderer ranking:

Tenderer	Ranking
Reliable Fencing	1
Barra Civil & Fencing	2

Overall Assessment and Comment

The tender submission from Reliable Fencing satisfied the overall VFM assessment in accordance with the assessment criteria and weightings as detailed in the PEP and is therefore recommended as the successful tenderer. Reliable Fencing’s submission demonstrates suitable safety systems, experience, resources, capacity and a proven methodology to carry out the requirements of the contract.

Consultation

Nil

Statutory Compliance

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995*. The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996*.

Strategic Implications

The proposal aligns with the following objective with the Strategic Community Plan 2021-2031:

Goal # 5 A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places
Priority # 5.3 Manage and maintain assets

Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

Enterprise Risk Management Considerations

Risk Title	Risk Rating
CO-007 Purchasing	Moderate
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
CO-008 Contract Management	Moderate
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Financial and Performance Risk

Financial Risk

Refer to the Confidential Attachment for further information relating to the financial risk assessment of both Tenderers.

24008 Supply and Install Garrison Fencing

Performance Risk

Reliable Fencing is a current contractor for the City and has performed all services satisfactorily over an extended period.

Policy Implications

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

Financial (Budget) Implications

The costs associated with the Supply and Installation of Garrison Fencing are included in the Assets Maintenance Operational Budget.

Recommendation:

That the CHIEF EXECUTIVE OFFICER, in accordance with Delegation 1.1.13 (Tenders for Goods and Services ACCEPTS the tender submitted by Reliable Fencing WA Pty Ltd for Tender 24008, for the Supply and Installation of Garrison Fencing for an initial Period of One (1) Year, as per the schedule of rates in the tender submission with the option of four (4), twelve (12) month (or part thereof) options to extend, at the City's discretion and subject to budget availability and satisfactory performance.