

## **TENDER RECOMMENDATION REPORT**

**TO:** CHIEF EXECUTIVE OFFICER

**FROM:** DIRECTOR COMMUNITY & PLACE

**FILE REF:** 24/283572

**DATE:** 1 OCTOBER 2024

---

### **TENDER 24104 MARIGINIUP BUSHFIRE COORDINATED WASTE CLEANUP**

---

**Issue**

To consider Tender No: 24104 for the Mariginiup Bushfire Coordinated Waste Cleanup.

**Background**

The City of Wanneroo is delivering the Mariginiup Bushfire Coordinated Waste Clean-Up Program (the Program) that is funded by the State Government of Western Australia. The Mariginiup bushfire occurred on 22-27th November 2023 within the City of Wanneroo and damaged 33 properties. The owners/occupiers of 15 residential and commercial properties that were damaged during the bushfire have opted to participate in the Clean-up Program.

The City will be engaging a Contractor to carry out clean-up works for these 15 properties. The clean-ups will include (but are not limited to):

- the demolition and removal of dwellings, sheds, structures (including below ground swimming pools and tall water tank towers),
- the removal of debris and hazardous materials (including asbestos materials and chemical residues),
- felling and removal of fire-damaged trees,
- pumping out and removal of septic tank systems and
- the delivery and stabilisation of clean fill material appropriate to the local area to fill excavated soil.

**Detail**

Tender 24104 for the Mariginiup Bushfire Coordinated Waste Cleanup was advertised on 24 July 2024 and closed on 13 August 2024. One (1) Addendum was issued to provide for a more comprehensive pricing schedule.

Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Minor Works
Contract Type	Schedule of Rates
Contract Duration	6 months
Commencement Date	September 2024

Item	Detail
Expiry Date	March 2025
Extension Permitted	Yes, 2 periods of 3 months or part thereof.

Tender submissions were received from the following companies:

Legal Name	Trading Name	Abbreviation
Brajkovich Demolition & Salvage Pty Ltd	Brajkovich Demolition	Brajkovich
Thuroona Services Pty Ltd	Thuroona Services	Thuroona

### Probity Oversight

Oversight to the tender assessment process was undertaken by the City's Contracts Officer.

Tender submissions were evaluated in accordance with the Procurement and Evaluation Plan (PEP) which included the following selection criteria:

Item No	Description	Weighting
1	Sustainable (Corporate Social Responsibility) Procurement a) Environmental Considerations 5% b) Buy Local 10% c) Reconciliation Action Plan 5% d) Access and Inclusion 5%	25%
2	*Work Health & Safety (WHS)	20%
3	*Relevant Experience	35%
4	*Project resourcing & methodology	20%

All Tenderers must meet the City's minimum requirements (as determined by the City) for each of the qualitative criteria detailed above (\*) in order to be considered for further evaluation.

Pricing is not included in the qualitative criteria and is considered as part of the overall value for money assessment.

Both submissions were deemed conforming and proceeded for further evaluation.

### Evaluation Criteria 1 – Sustainable Procurement (25%)

Evidence of Sustainable (Corporate Social Responsibility) Procurement was assessed based on the Tenderer's responses provided to the Questionnaires within Schedules 3A, 3B, 3C and 3D which formed part of the tender documentation.

#### Sub Criteria a) Environmental Considerations (5%)

The City is committed to procuring goods and services that provide positive environmental, social and economic impacts over the entire life cycle of a product or service. Respondents are encouraged to provide credentials of any environmental claims of the goods and/or services submitted in this tender.

Tenderers provided details of their environmental considerations within Schedule 3A, with the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Thuroona	1
Brajkovich	2

#### **Sub Criteria b) Buy Local (10%)**

An assessment was made based on the response provided, detailing the following information:

- Location of tenderer’s offices and workshops;
- Residential addresses of staff and company addresses of subcontractors;
- Purchasing arrangements through local businesses;
- Requirement for new employees arising from award of the contract.

Tenderers provided details of their “Buy Local” considerations within Schedule 3B, with the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Brajkovich	1
Thuroona	1

#### **Sub Criteria c) Reconciliation Action Plan (RAP) (5%)**

An assessment was made to determine the ranking based on the responses provided that relate to:

- RELATIONSHIPS - building positive relationships between indigenous and non-indigenous people;
- RESPECT – recognising the contribution of Indigenous people to Australia and learning more about the history, culture and diversity in a two-way communication process;
- OPPORTUNITIES – attracting, developing and retaining organisational talent to build opportunities for aboriginal employment, training, and development and mentoring.

Tenderers provided information specifying differing levels of actions in relation to indigenous reconciliation action with assessment resulting in the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Thuroona	1
Brajkovich	2

#### **Sub Criteria d) Access & Inclusion Plan (AIP) (5%)**

An assessment was made to determine the ranking based on the responses provided that relate to:

- People with disabilities having the same buildings and facilities access opportunities as other people;
- People with disabilities receiving information in a format that will enable them to access information as readily as other people are able to access it;
- People with disabilities receiving the same level and quality of service from staff as other people receive;

- People with disabilities having the same opportunities as other people to make complaints;
- People with disabilities having the same opportunities as other people to participate in any employment opportunities.

Tenderers provided information specifying considerations for access and inclusion provisions with assessment resulting in the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Brajkovich	1
Thuroona	1

### **Overall Sustainable Procurement Ranking Summary**

The overall assessment of the Sustainable Procurement criteria has resulted in the following overall ranking:

<b>Tenderer</b>	<b>Ranking</b>
Thuroona	1
Brajkovich	2

### **Evaluation Criteria 2 – Tenderer’s Safety Management Systems (20%)**

Evidence of WHS management policies and practices was assessed from the tender submissions. The assessment for safety management was based on the tenderer’s responses to a specific questionnaire included within the tender documentation.

Tenderers provided details of their safety management systems with the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Thuroona	1
Brajkovich	2

### **Evaluation Criteria 3 – Tenderer’s relevant experience (35%)**

The tenderer’s relevant experience in demonstrating the achievement of meeting client expectations as presented in their tender submission were assessed in order to evaluate their capability to meet the requirements of the contract. Assessment of this criterion considered the tendering entity’s credentials to fulfil the requirements of the contract.

The assessment of this criterion has resulted in the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Thuroona	1
Brajkovich	2

### **Evaluation Criteria 4 – Tenderer’s resources, capacity and proposed methodology to meet the requirements of the Contract (20%)**

The tenderer’s resources as presented in their tender submission were assessed in order to evaluate their capacity to meet the requirements of the contract. Assessment of this criterion considered the tenderer’s staff resources, vehicles, plant/equipment and workshop support to manage the contract. Assessment of the tenderer’s proposed methodology to complete the requirements was also assessed.

The assessment of this criterion has resulted in the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Brajkovich	1
Thuroona	1

### **Overall Qualitative Weighted Assessment and Ranking**

Tenderer's submissions were reviewed in accordance with the Procurement and Evaluation Plan. The overall assessment of qualitative weighted criteria resulted in the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Thuroona	1
Brajkovich	2

### **Pricing for the Goods/Services/Works Offered**

An assessment was made to determine the ranking based on the schedule of rates provided with the tender documentation.

Based on the information provided, tenderers are ranked as follows:

<b>Tenderer</b>	<b>Ranking</b>
Brajkovich	1
Thuroona	2

### **Overall Assessment and Comment**

The tender submission from Thuroona satisfied the overall qualitative criteria in accordance with the assessment criteria and weightings detailed in the PEP and is therefore recommended as the successful tenderer.

Thuroona have significant relevant experience, having been involved with the Woolooloo and Wittenoom cleanups. Thuroona scored significantly higher in their qualitative criteria, particularly in the relevant experience category and all other categories with the exception of resourcing and methodology where they scored equal with Brajkovich. It is therefore considered by the Project Manager that Thuroona would deliver a superior product.

Refer to the Confidential Attachment 1 for further details regarding the pricing offered.

### **Consultation**

Ken Raine Consultants were included as a non-voting panel member, having being involved in the pre-tender scoping work. The consultant's preference having read the tender documents was for Thuroona given their level of relevant experience.

### **Statutory Compliance**

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995*. The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996*.

## Strategic Implications

The proposal aligns with the following objective with the Strategic Community Plan 2021-2031:

*Goal 5: A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places*

*Priority 5.6 - Prepared and resilient*

## Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

## Enterprise Risk Management Considerations

Risk Title	Risk Rating
ST-S12 Economic Growth	Medium
Accountability	Action Planning Option
Chief Executive officer	Manage

Risk Title	Risk Rating
ST-S23 Stakeholder Relationship	Medium
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
CO 023 Safety of the Community	Medium
Accountability	Action Planning Option
Director Community and Place	Manage

Risk Title	Risk Rating
CO 013 Workplace Health and Safety	Medium
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
CO 008 Contract Management	Medium
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
CO 007 Purchasing	Medium
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
------------	-------------

ST S26 Resilient Communities	Medium
<b>Accountability</b>	<b>Action Planning Option</b>
Director Community and Place	Manage

### **Financial and Performance Risk**

#### Financial Risk

A financial risk assessment was undertaken by Equifax Australasia Credit Ratings Pty Ltd as part of the tender evaluation process and the outcome of this independent assessment advised that Thuroona is assessed with the financial capacity to meet the requirements of the contract.

#### Performance Risk

Thuroona has demonstrated significant relevant experience, capacity and resources through their submission to perform the tender works effectively and in a timely manner.

Independent reference checks have also indicated that the recommended tenderer has completed similar works before with the Wooroloo Cleanup to a suitable standard.

### **Policy Implications**

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

### **Financial (Budget) Implications**

The costs associated with the Mariginiup Bushfire Coordinated Waste Cleanup are within the allocated grant funding of \$2.75M provided for the Mariginiup Bushfire Coordinated Waste Cleanup project.

This Tender is within the grant funding guidelines and costs will be reimbursed by the Department of Fire and Emergency Services.

**Recommendation:**

**That the Chief Executive Officer, in accordance with Delegation 1.1.13 - Choice of Most Advantageous Tender of the Delegated Authority Register for the awarding of tenders ACCEPTS the tender submitted by Thuroona Services Pty Ltd for Tender 24104 for the Mariginiup Bushfire Coordinated Waste Cleanup, as per the schedule of rates in the tender submission, with two (2) three (3) month or part thereof options to extend, at the City's discretion and subject to budget availability and satisfactory performance.**