

FLAG MANAGEMENT POLICY

Responsible Directorate:	Community and Place
Responsible Service Unit:	Place Management
Contact Person:	Manager Place Management
Date of Approval:	13 August 2024
Council Resolution No:	CP03-08/24

1. POLICY STATEMENT

The City of Wanneroo (City) supports a consistent approach to the flying of flags at locations under the City's jurisdiction. As such, this will be done in accordance with this Policy and the *Australian National Flags Protocols* (Flag Protocols).

2. OBJECTIVE

The objective of this policy is to provide guidance and consistency in the process of flying flags at locations under the City's jurisdiction.

KEY DEFINITIONS

Australian National Flags Protocol & Australian Flags booklet (Flag Protocols)	Published under the auspices of the Department of the Prime Minister and Cabinet, these documents provide information about the Australian National Flag, official Australian flags such as the Australian Aboriginal Flag and the Torres Strait Islander Flag, state and territory flags, and other flags flown in Australia. It also explains the protocols for the appropriate use and the flying of these flags.
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3. SCOPE

The City is required to fly and/or display flags in accordance with:

- The *Flags Act 1953*;
- Any announcements/directions given by the relevant State or Federal Department; and/or
- In accordance with the Flag Protocols. These protocols do not cover situations relating to flags that are not proclaimed under the Flags Act

In all circumstances, flags will be flown in accordance with direction from the Flag Protocols.

4. IMPLICATIONS

This policy can be implemented using existing resources and aligns with the following objectives from the Strategic Community Plan:

- Goal 7: A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services.

5. IMPLEMENTATION

The implementation of this policy will be consistent with the Protocols.

6. ROLES AND RESPONSIBILITIES

Place Management is responsible for the implementation of the Policy.

7. DISPUTE RESOLUTION

All disputes about this policy will be referred to the Director Community & Place in the first instance. If an agreement cannot be reached, the matter will be submitted to the CEO for a ruling.

8. EVALUATION AND REVIEW

This Policy shall be reviewed two years after implementation to assess its effectiveness.

9. RELATED DOCUMENTS

- [Australian National Flag protocols](#)
- [Australian Flags booklet](#)

10. REFERENCES

Nil

11. RESPONSIBILITY FOR IMPLEMENTATION

Manager Place Management

REVISION HISTORY

Version	Next Review	Record No.
1	August 2026	23/429239